

3 – 4 sessions < 3 hours each	
Target Audience	People seeking employment and those returning to work who may have real concerns about what is ahead of them and may lack confidence will find this taster beneficial in helping them to find and keep a job.
Skillnet Content	<ul style="list-style-type: none"> • Creativity Profile (15 mins) • Creative Thinking 1 (30 mins) <ul style="list-style-type: none"> ○ Reversal thinking ○ Lateral thinking • Creative Thinking 2 (30 mins) <ul style="list-style-type: none"> ○ Six thinking hats ○ Journalistic six • Typing Tutor <ul style="list-style-type: none"> ○ KAZ Keyboarding A-Z (90 mins) • Workstation Essentials (30 mins)
Additional Materials	<p>The following resources are available on the lds4centres web site:</p> <ul style="list-style-type: none"> • Return to Work Tutor Guide • Tutor Guides with additional exercises: <ul style="list-style-type: none"> ○ Creativity Profile Quiz ○ Creative Thinking 1 ○ Creative Thinking 2
Session 1	<p>Introduction to the Learning Centre Overview of the Return to Study Taster Skillnet Induction</p> <ul style="list-style-type: none"> • Creativity Profile Quiz (15 mins) • Creative Thinking 1 (30 mins) <ul style="list-style-type: none"> ○ Reversal thinking ○ Lateral thinking
Activity 1	<p><i>Creativity Profile Quiz (see Creativity Profile Quiz Tutor Guide)</i> <i>Additional Exercises: Reversal thinking and lateral thinking (see Creative Thinking 1 Tutor Guide)</i></p>
Session 2	<ul style="list-style-type: none"> • Creative Thinking 2 (30 mins) <ul style="list-style-type: none"> ○ Six thinking hats • Typing Tutor <ul style="list-style-type: none"> ○ KAZ Keyboarding A-Z (1 hour)
Activity 2	<p><i>Additional Exercises: Six thinking hats (see Creative Thinking 2 Tutor Guide) and Return to Work Tutor Guide</i></p>
Session 3	<ul style="list-style-type: none"> • Creative Thinking 2 (30 mins) <ul style="list-style-type: none"> ○ Journalistic six • Typing Tutor <ul style="list-style-type: none"> ○ KAZ Keyboarding A-Z (1 hour)
Activity 3	<p><i>Additional Exercises: Journalistic six (see Creative Thinking 2 Tutor Guide) and Return to Work Tutor Guide</i></p>
Session 4	<ul style="list-style-type: none"> • Typing Tutor <ul style="list-style-type: none"> ○ KAZ Keyboarding Practice (30 mins) • Workstation Essentials (30 mins)
Activity 4	<p><i>Additional Exercises: See Return to Work Tutor Guide</i> <i>Reflect on lessons learnt and plan next steps</i></p>
Next steps	<p><i>Offer learning opportunities that build on the skills developed in this Taster</i></p>